

GOVERNMENT OF ASSAM
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT

FEA (SFC) 45/2011/170

Dated Dispur August 04, 2012

From: Shri J. Choudhury,
Director
Finance (Economic Affairs) Department

To: The Principal Secretary/Commissioner & Secretary/Secretary
Government of Assam.,
Panchayat & Rural Development Department.

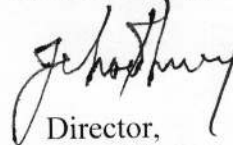
Sub: Submission of Instalment-wise Utilisation Certificate under the Award of 13th
Finance Commission for the period 2010-11 to 2014-15.

Sir,

I am directed to say that simplified formats of Utilisation Certificate for funds under the Award of 13th Finance Commission have been framed up for Local Bodies and enclosed herewith.

You are, therefore, requested to kindly circulate these formats among local bodies and collect utilisation certificates as per the Formats from the Local Bodies against instalments of Basic Grant and Performance Grant and interest amount already released earlier to Local Bodies under 13th Finance Commission. The Utilisation Certificates may be submitted to this department by 20th August, 2012. Next instalments will be released to those CEOs of Zilla Parishads, who will submit utilisation certificates against previous instalments.

Yours faithfully,



Director,
Finance (Economic Affairs) Department

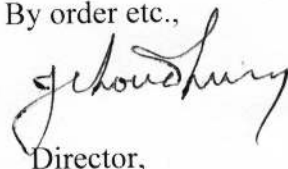
Memo. No. FEA (SFC) 45/2011/170-A

Dated Dispur August 04, 2012

Copy to:

1. The Commissioner, Panchayat and Rural Development Department, Punjabari, Juripar, Guwahati-781 037 for information and necessary action. He will collect UCs from the concerned CEOs of Zilla Parishads and furnish to the Administrative Department for submission to the Finance (Economic Affairs) Department.
2. The Principal Accountant General (Audit for Local Bodies), Assam, Maidamgaon, Beltola, Guwahati-781 029.
3. The Director of Audit (Local Fund), Kar Bhawan, G.S. Road, Dispur, Guwahati-781 006.
- ✓ 4. All CEOs of Zilla Parishads. They are requested to circulate the formats and collect information from APs and GPs under their jurisdiction and submit the UCs in a consolidated manner to the Heads of Department.
5. The State Informatics Officer, NIC State Unit, Dispur.

By order etc.,



Director,
Finance (Economic Affairs) Department

UTILIZATION CERTIFICATE
(Basic Grant / Performance Grant for PRIs for General Areas)

Statement for utilization of funds under the Award of 13th Finance Commission in respect of 1st Instalment / 2nd Instalment for the Financial Year _____

701 – Zilla Parishad.

A. Receipt

Sanction Letter No. and Date	Amount Received (Rs. in lakh)

B. Expenditure

(Rs. in lakh)

Sl. No.	Schemes/Projects	Basic Grant	Performance Grant
1	Wages		
2	Maintenance of Accounts		
3	Data Base (E-Governance)		
4	Roads		
5	Drains		
6	Water Supply		
7	Sanitation		
8	Parks/Ponds		
9	Hat/Market		
10	Street Light		
11	Cremation/Burial Ground		
12	Other Schemes		
(i)			
(ii)			
(iii)			
(iv)			
	Total		

702 – Anchalik Panchayat

A. Receipt

Sanction Letter No. and Date	Amount Received (Rs. in lakh)

B. Expenditure

(Rs. in lakh)

Sl. No.	Schemes/Projects	Basic Grant	Performance Grant
1	Wages		
2	Maintenance of Accounts		
3	Data Base (E-Governance)		
4	Roads		
5	Drains		
6	Water Supply		
7	Sanitation		
8	Parks/Ponds		
9	Hat/Market		
10	Street Light		
11	Cremation/Burial Ground		
12	Other Schemes		
(i)			
(ii)			
(iii)			
(iv)			
	Total		

A. Receipt

Sanction Letter No. and Date	Amount Received (Rs. in lakh)

B. Expenditure

		(Rs. in lakh)	
Sl. No.	Schemes/Projects	Basic Grant	Performance Grant
1	Wages		
2	Maintenance of Accounts		
3	Data Base (E-Governance)		
4	Roads		
5	Drains		
6	Water Supply		
7	Sanitation		
8	Parks/Ponds		
9	Hat/Market		
10	Street Light		
11	Cremation/Burial Ground		
12	Other Schemes		
(i)			
(ii)			
(iii)			
(iv)			
	Total		

Certified that total amount of Rs. _____ (Rupees _____) only received for ZP, APs and GPs in respect of 1st / 2nd instalment of Basic Grant / Performance Grant for the Financial Year _____ has been fully utilised for the schemes/projects shown above. I am fully satisfied that the amount sanctioned for the purpose has been actually utilised for the purpose under my full care and supervision.

Chief Executive Officer
Zilla Parishad.

Commissioner
Panchayat and Rural Development, Assam

Principal Secretary/Commissioner and Secretary/Secretary
Panchayat and Rural Development Department.